CONTENTS

Chapter 1: Registration

1.   Registration:

This is an important module that deals with the information about your institution and registration details. The details should be entered here, the first time when the LIBRARYSOFT Software is purchased by your library.
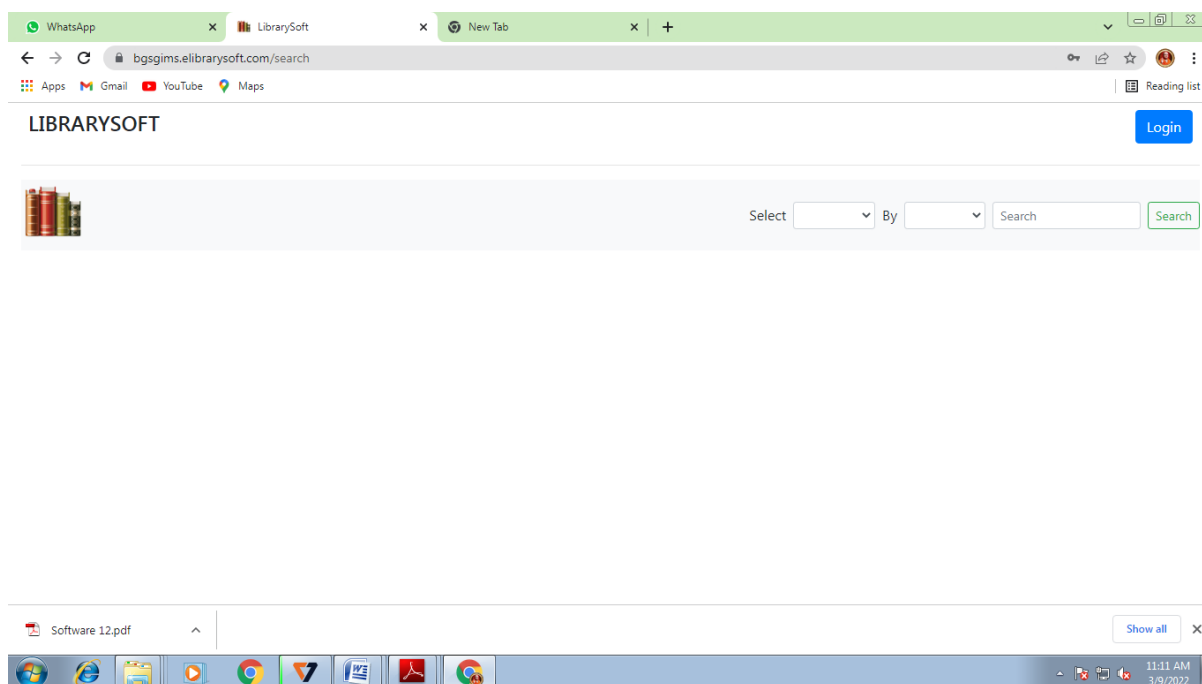
Chapter 2: Catalogue and Accessioning

2.1 CATALOGUE AND ACCESSIONING:

Being one of the most important features, it is a key to the resources of a library. This module will allow you to efficiently enter the catalogue and accession details of both book as well as non book materials. It also provides you the ability to transfer data, import data from text and excel sheets, stock verification, catalogue card generation, customized and statistical reports, extensive search facility etc.

2.2 CD DVD Catalogue:

2.3 Stock Verification:

Stock Verification is the process, through which we can verify all the stocks that are present in the library, according to their accession numbers. This is an important function that will help in reducing the burden of keeping a track about the library stock.

Chapter 3: Members

Members:

This module helps in maintaining a systematic and detailed record about all types of member information including the photograph specimen of the respective member.

Chapter 4: Journals / Periodicals

Journals / Periodicals:

Periodicals are different types of journals, magazines, etc. that comes in a definite time period. Effective management and tracking of these kinds of items can be done in a very comprehensive way by using the Periodicals module.

Chapter 5: Circulation
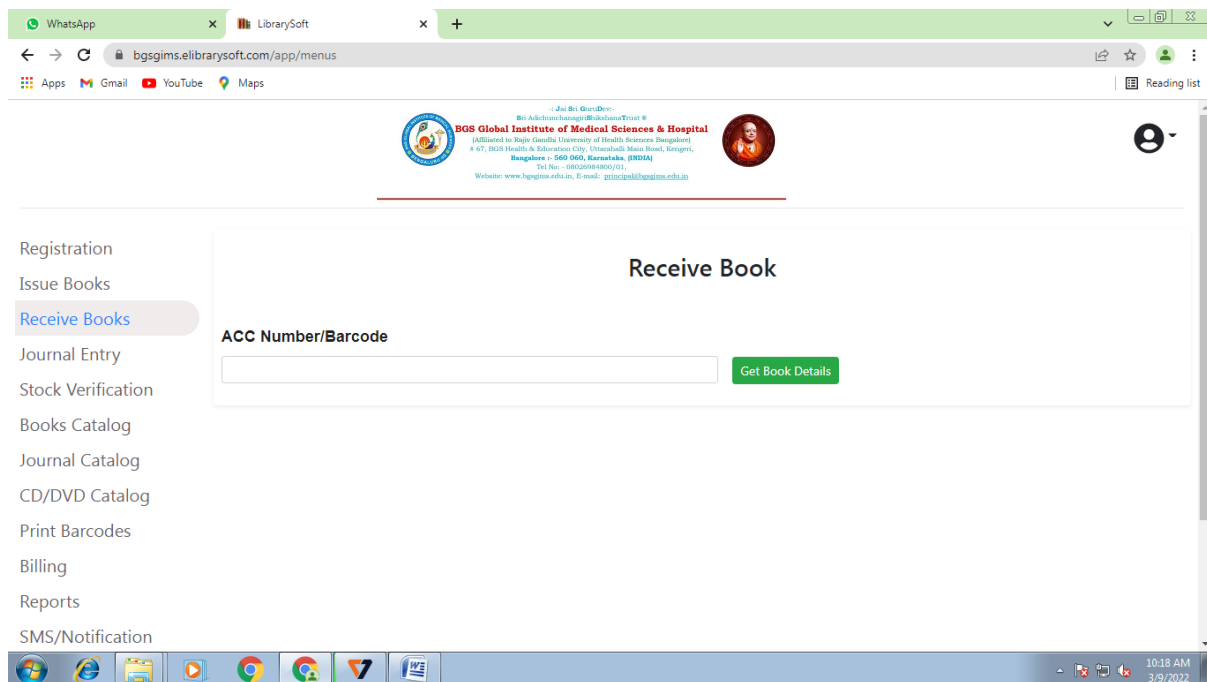
Circulation:

This module primarily handles functions related to circulation like Issues, Return, Renewal, Reservation and Cancellation of books as well as non-book items

Chapter 6: Reports

Reports:

All the reports that are generated for books as well as non book items, in each module of LIBRARYSOFT
software, have been grouped together under this module

bgsgims.elibrarysoft.com/app/menus

Apps   Gmail   YouTube   Maps

Registration

Issue Books

Receive Books

Journal Entry

Stock Verification

Books Catalog

Journal Catalog

CD/DVD Catalog

Print Barcodes

Billing

Reports

SMS/Notification

Print Barcodes

Catalog*

Label Type*

Barcode Type*

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