



SRI ADICHUNCHANAGIRI SHIKSHANA TRUST (R.)

# **BGS GLOBAL INSTITUTE OF MEDICAL SCIENCES**

(Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore)  
No. 67, BGS Health & Education City, Uttarahalli Road, Kengeri,  
Bangalore- 560060, Karnataka

## **PERFORMANCE APPRAISAL SYSTEM**

### **PROTOCOL IN APPRAISAL SYSTEM OF TEACHING STAFF**

1. Self-appraisal forms are circulated to all HODs
2. Distribution of forms to all faculty members by HOD
3. Time limit for submission of forms is 10 days
4. All the forms are collected by HOD
5. Remarks are given by HOD
6. Forwarded to Principal
7. Principal gives remarks on every form
8. All appraisal forms are submitted to management for review and action
9. Appraisal in the form of Continuation/ increment/ promotion

**DEAN cum PRINCIPAL**

Dean cum Principal  
BGS Global Institute of Medical Sciences  
# 67, Uttarahalli Road, Kengeri,  
Bengaluru - 560 060.



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Bangalore- 560060, Karnataka

## **PERFORMANCE APPRAISAL SYSTEM**

### **PROTOCOL IN APPRAISAL SYSTEM OF NON TEACHING STAFF**

1. Self-appraisal forms are circulated to all HODs
2. Distribution of forms to all Non-teaching staff by HOD.
3. Time limit for submission of forms is 10 days.
4. All the forms are collected by HOD.
5. Remarks are given by HOD.
6. Forwarded to Principal.
7. Principal gives remarks on every form.
8. All appraisal forms are submitted to management for review and action.
9. Appraisal in the form of Continuation/ increment/ promotion.

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**DEAN cum PRINCIPAL**

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